

GBN project application process

GBN – Application Form for Internal Projects

(1) Date of Application:

(2) Name of project leader:

Name: Organisation:

Position: Country:

Email: Tel no.

(3) Project Title: (Maximum of 50 Characters)

(4) Are there any other GBN members participating in the project? (limit of 5 lines)

(5) Justification of funding. Why is GBN funding required? (limit is 10 lines of text).

(6) What will be the benefits to the GBN from funding this project? (limit is 10 lines of text).

(7) Previous GBN funding received and outputs (last three years): (limit 7 lines of text)

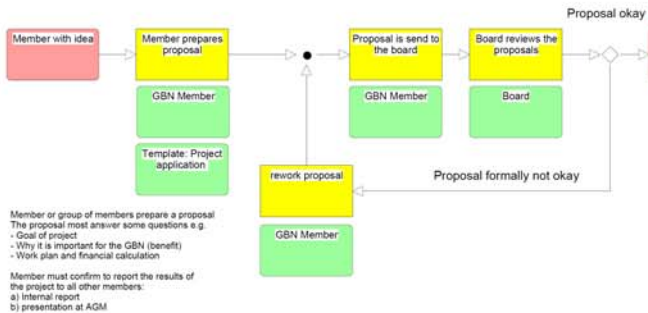
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Email: gbn@ipk.thy.de Fax +49 (0) 30-3925262 V1 - 2007_07_25

- Maximum funding available for one project: 5.000 Euro. Needs to be approved by the GBN Board.
- If the funding required for a proposed project is more than 5.000 Euro all GBN Members must be asked (via e-mail or at the AGM); decision by simple majority
- The maximum amount made available for projects per year is 10.000 Euro.
- Members can put forward project proposals at any time of the year. These will be evaluated by the board within a period of 15 working days.
- However, members will be encouraged to submit proposals for two time periods in the year (15 February and 1 July) so that the GBN Board can evaluate a few proposals at the same time. Proposals received earlier than these deadlines may be asked to wait until the deadline dates unless they are considered by the board to be of an urgent nature or the funding requested is small.

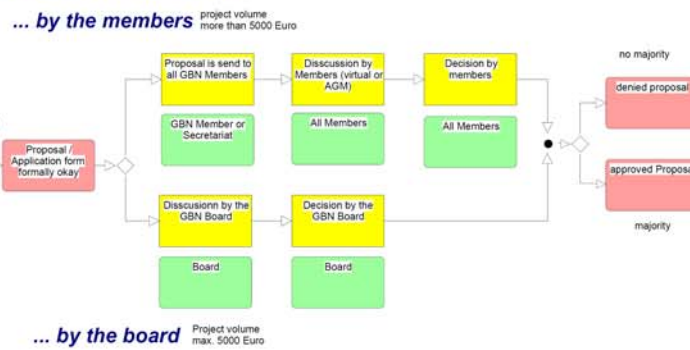
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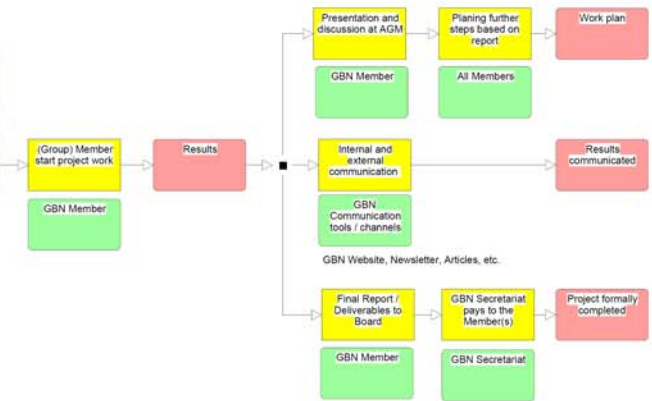
Preparing the proposal



Decision Process ...



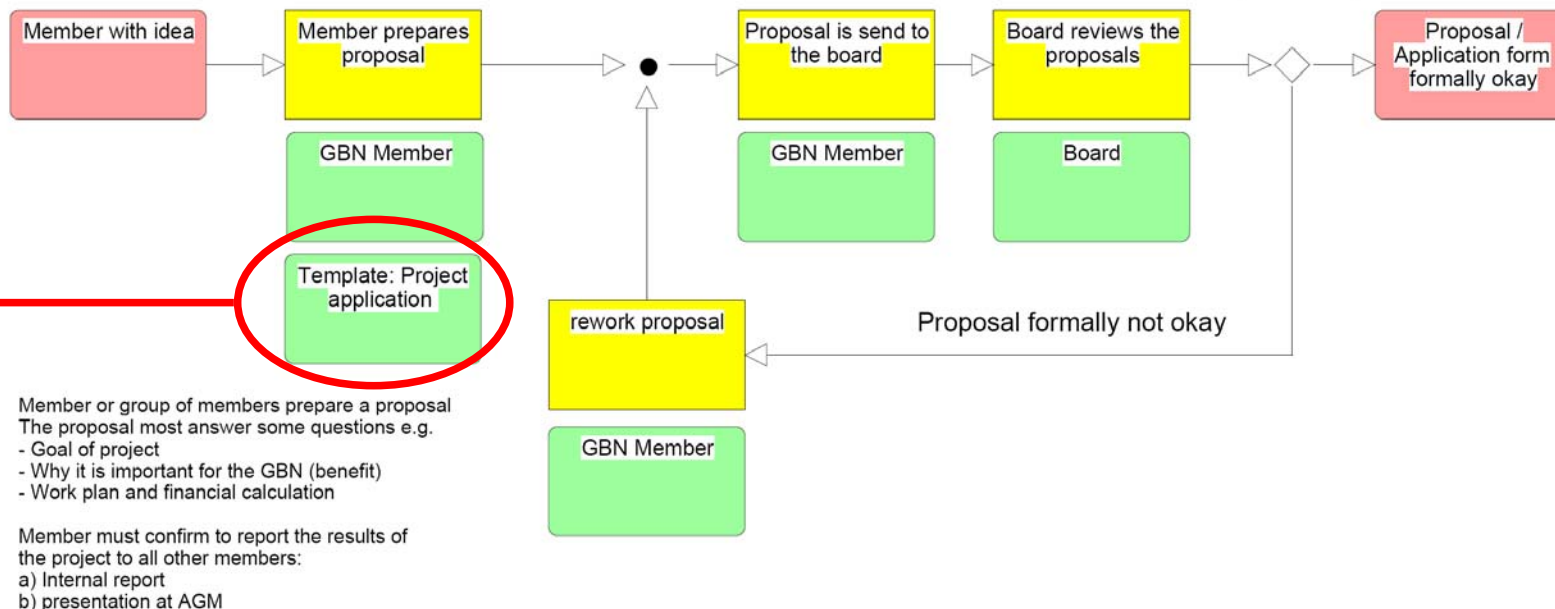
Project work and internal communication



GBN project application process

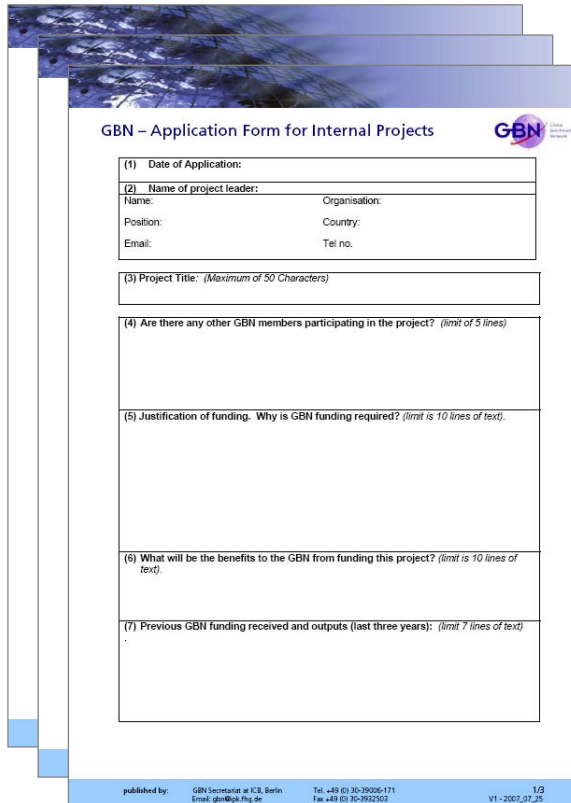
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Preparing the proposal



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GBN project application form (available at the Members Area of GBN website)



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(1) Date of Application:

(2) Name of project leader:

Name: Organisation:

Position: Country:

Email: Tel no.

(3) Project Title: (Maximum of 50 Characters)

(4) Are there any other GBN members participating in the project? (limit of 3 lines)

(5) Justification of funding. Why is GBN funding required? (limit is 10 lines of text).

(6) What will be the benefits to the GBN from funding this project? (limit is 10 lines of text).

(7) Previous GBN funding received and outputs (last three years); (limit 7 lines of text)

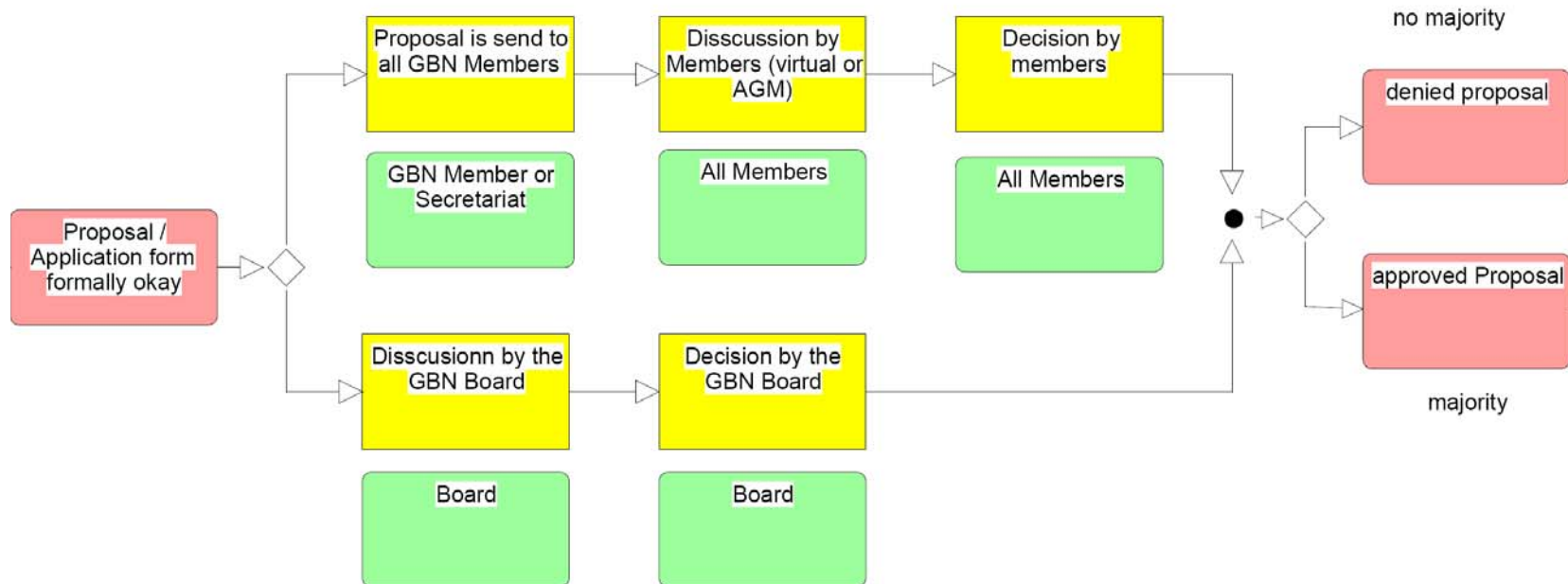
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Email: gbn@ipk.fhg.de Fax: +49 (0) 30-3922503 V1 - 2007_07_25

- (1) Date of Application
- (2) Name of project leader
- (3) Project Title
- (4) Participating Members
- (5) Justification of funding. Why is GBN funding required?
- (6) What will be the benefits to the GBN from funding this project?
- (7) Previous GBN funding received and outputs (last three years)
- (8) Project Description. Describe how will the project be undertaken?
- (9) Project Budget
- (10) Declaration / Signature by Project Leader
- (11) GBN Decision and Comments

GBN project application process

2 Decision Process ...

... by the members project volume
more than 5000 Euro

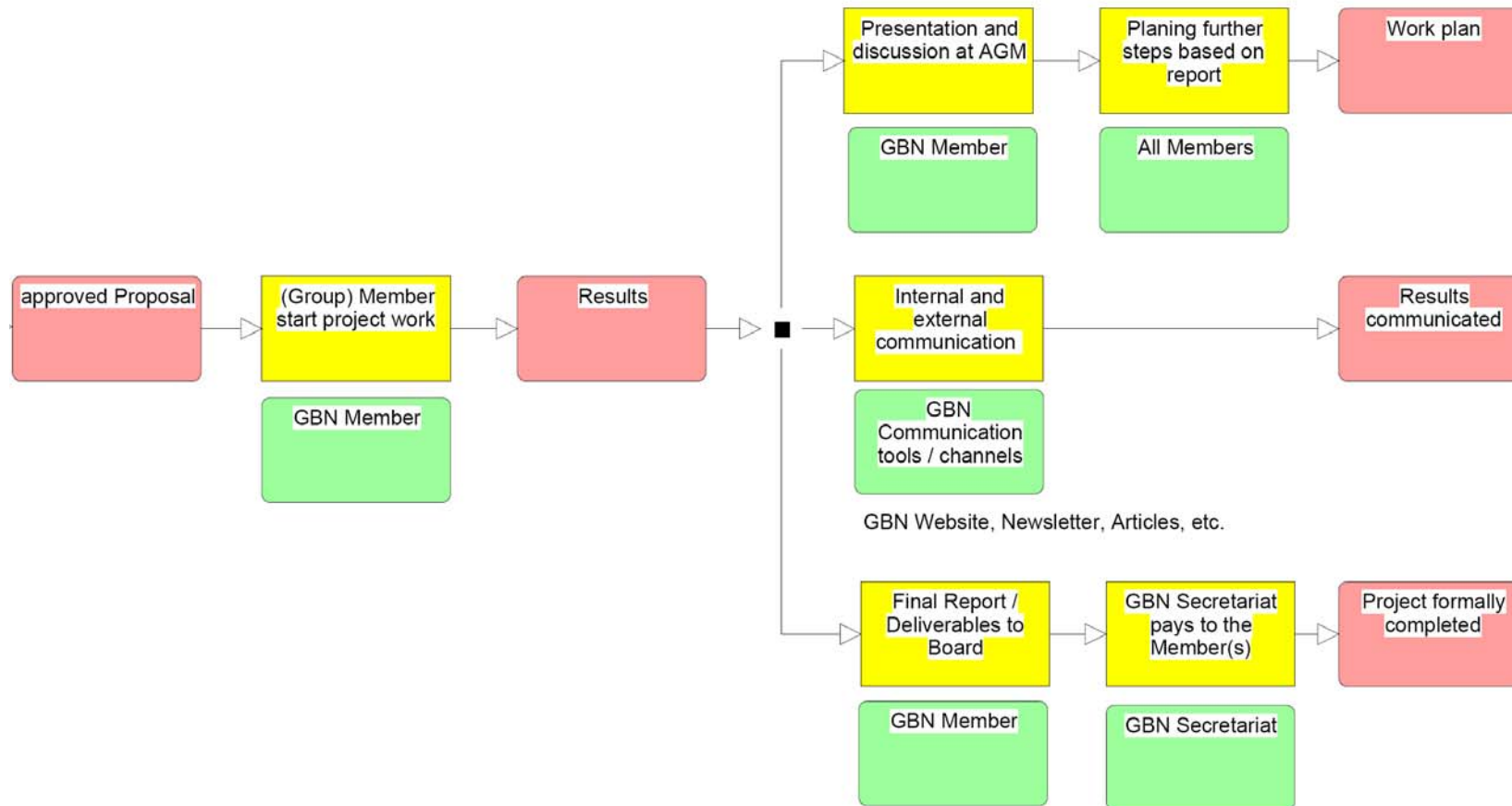


... by the board Project volume
max. 5000 Euro

GBN project application process

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Project work and internal communication



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